

MEETING MINUTES OF THE CATEC CENTER BOARD

August 15, 2017

At 6:02 p.m., Mr. Dave Oberg called to order the meeting of the CATEC Center Board.

BOARD MEMBERS PRESENT: Mrs. Pam Moynihan (arrived at 6:08 p.m.), Mr. David Oberg, Mr. Juandiego Wade (left at 7:35p.m.), Mr. Ned Michie, Mrs. Leah Puryear, and Mr. Steve Koleszar.

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Dr. Daphne Keiser, Director; Mrs. Deborah Gannon, Assistant Principal; Mr. Bruce Bosselman, Adult Education Coordinator; Ms. Leslie Chisholm, Clerk; Mrs. Amanda Jay, Career Development Specialist; Mrs. Megan Panek, English instructor and Instructional Coach; and Mr. Patrick Maranuk, Culinary Arts instructor.

OTHERS PRESENT: Dr. Rosa Atkins, Charlottesville City Superintendent; Dr. Pam Moran, Albemarle County Superintendent; and Dr. Frank Friedman, Piedmont Virginia Community College President.

AGENDA ITEM 17-36 AGENDA

Mr. Koleszar offered a **motion** to approve the agenda. Mr. Michie **seconded** it and the motion **passed** with Mrs. Moynihan absent

AGENDA ITEM 17-37 PUBLIC COMMENTS

There were none.

AGENDA ITEM 17-38 MINUTES

Mr. Koleszar offered a **motion** to approve the Center Board and Joint Board minutes for May 16, 2017. Mr. Wade **seconded** the motion. The motion **passed** with Mrs. Moynihan absent.

AGENDA ITEM: 17-39 APPROVAL OF FINANCIAL STATUS

Mr. Michie noted that this was the year-end report. He also asked about the Refund and Rebate line item and Dr. Keiser stated she would get more information about it and report back to the Board. Mr. Koleszar offered a **motion** to receive the financial reports and Mrs. Puryear **seconded** the motion. The motion **passed** with Mrs. Moynihan absent.

AGENDA ITEM: 17-40 CULINARY ARTS PROGRAM PRESENTATION

Mr. Patrick Maranuk, one of the Culinary Arts instructors, presented information about all aspects of the food industry. He shared testimonials from students which included reports on what they are doing now.

In addition, he reviewed the program's mission, identified what careers are possible, and gave details about the food bus project.

AGENDA ITEM: 17-41 **CATEC PROFESSIONAL DEVELOPMENT**

Dr. Keiser reviewed time spent over the summer planning professional development for the staff with Cindy Harrison, Learning Forward consultant. Ms. Harrison will be working with the administration and the instructional coaches this fall on Collective Efficacy and the book study Poor Students, Rich Teaching by Eric Jensen. Mrs. Amanda Jay (CATEC Career Development Specialist and PD facilitator) and Mrs. Megan Panek (English instructor, Instructional Coach, and PD facilitator) covered what professional development they will launch with instructional staff for the 2017-2018 school year. This work includes: using Eric Jensen's Poor Students, Rich Teaching book as a resource and model for building relationships with students, using Skills USA's new career readiness curriculum for direct instruction on workplace readiness skills, and creating a pyramid of intervention for classroom management. All professional development will use the action-research model.

AGENDA ITEM: 17-43 **FUTURE PLANS FOR CATEC**

Dr. Keiser reminded the Board that, on June 19th, 2017, the Piedmont Virginia Community College Board, the Albemarle County Board of Supervisors, and the Albemarle County School Board met to discuss ways that PVCC can better serve the educational needs of Albemarle County. During that meeting, there was a discussion by the Board of Supervisors and the School Board about interest in CATEC being relocated to PVCC. Dr. Keiser opened the floor to the Center Board to discuss whether the Board would like to have future discussions with the Joint Boards regarding the possibility of that relocation. Several of the Center Board members reiterated conversations they have already had about this topic. More than once, it was stated that a decision needs to be made one way or the other. Mr. Oberg pointed out that it is a matter of five separate boards moving in the same direction at the same time with the same goals. Mrs. Moynihan stated that there is a baseline of information that has been gathered on this topic and there has already been money spent to update this facility for various reasons. Dr. Friedman clarified that PVCC will consider a proposal from CATEC to utilize their land which should include a plan for career and technical education and how it would integrate with PVCC's programs and students. He remarked that plan would determine how much land was needed.

Dr. Moran reminded the Board of the Strategic Plan, what it entailed, and what has already been accomplished. She stated that there are two options going forward:

1. Modernize the entire existing CATEC facility – which is determined by how many students will be served, what programs will be offered, and what does that modernization look like for the different programs.
2. Lay out a proposal for PVCC based on the study that has already been done about how much the current building is worth and see what Dr. Friedman says.

Dr. Friedman stated that PVCC is committed academically to working with CATEC to create the career pathways for students no matter where they are located. Mr. Koleszar mentioned CATEC's strategic vision and plan and suggested that it needs to be updated. He stated that some programs would work well on the PVCC campus and others may not and that would affect enrollment. The strategic plan should be driving where CATEC should be located. Mr. Koleszar stated that, for Albemarle County, the

budget is very constrained. Mrs. Puryear felt that conversations with both boards is warranted, but CATEC needs to be clear about future plans based on the strategic plan. She continued by saying that it is about the academics and being in the best location that will do the best for all of the students involved; that may be a hybrid model.

Mr. Michie recommended that a committee needs to put together two different visions – one located at PVCC and one here – to flesh out serious details (including those that would impact PVCC) and then do the background work. Dr. Atkins stated that, if this topic is going to be an agenda item in March, there needs to be specific questions that the Board would like to have answered to give the committee a sense of direction and refine the search for information. Mr. Oberg suggested that there be a motion for a working group as a sub-committee of the Center Board to work with staff and that it be placed on the March agenda as an agenda item for a full discussion with staff time dedicated to working with the working group to do a proposal which would provide both options of staying here and the option of relocating. Mrs. Puryear offered such a **motion** and Mr. Koleszar **seconded** it. There was further discussion about the various options. Mrs. Puryear articulated that there are actually three options:

1. stay in this building with the current academies and build out from here
2. develop a plan to relocate the current academies to PVCC
3. have a combination of some academies here and some there

She went on to say that, even if the decision was to not relocate to PVCC, there still has to be a build-out here to accommodate the remaining academies. The motion **passed** with Mr. Wade absent. Mrs. Puryear offered a **motion** that the Vice Chair will coordinate the sub-committee, Mr. Koleszar will be a member of the committee, and Mr. Michie (as he is able) will also participate. Mrs. Moynihan **seconded** the motion and it **passed** with Mr. Wade absent. Dr. Friedman urged the committee to answer the simple question – do you want to move? What is the compelling argument for why CATEC would move?

AGENDA ITEM: 17-42 **STUDENT ENROLLMENT** (per amended agenda)

Dr. Keiser reported that preliminary enrollment numbers are currently at 288 which she anticipates will fluctuate through the first 10 days of school. She went into detail about each program's enrollment. Mr. Koleszar requested the enrollment by program last year to compare to this year's. Mr. Michie stated that enrollment was disappointing and has been flat over the last few years and it might be a compelling reason to relocate to PVCC with a new facility. There was some discussion about previous years' enrollment figures and how accurate they were. Mrs. Gannon pointed out that there is a lot of competition from the base schools which offer classes similar to CATEC's. Mr. Koleszar believed that it is an opportunity to coordinate with the base schools and, once the preliminary work is done at the base school, the students who are really serious would come to CATEC for advanced training. Mr. Oberg suggested creating additional value of coming to CATEC through an application/selection process. Mrs. Gannon reminded the Board that there is "added value" in the dual-enrollment credits that the students can earn.

Both Dr. Moran and Dr. Atkins talked about the future model of education with regard to CTE training and the virtual, non-traditional route to get training or a nanodegree. Those factors need to be taken in to consideration with regard to the discussion about how CATEC's future will look. It could become a hub or a campus with a variety of access points which could include PVCC. Mr. Koleszar requested the program enrollment (10-day count) for the last 3-5 years by subject area.

AGENDA ITEM: 17-44 COMMENTS

Dr. Keiser gave the Board a summary of what happened over the summer. She also provided information about the new staff members, the plans for professional development, the establishment of the Professional Learning Communities, a partnership with Design Electric, and the Lowe's Skills USA grant. Mr. Bosselman summarized the enrollment in the adult classes and the scholarships that have been awarded through donated funds specifically for automotive students.

AGENDA ITEM: 17-45 CLOSED SESSION

Mr. Koleszar offered a **motion** that the CATEC Center Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Subsection (1) for the purpose of discussing personnel. Mr. Michie **seconded** the motion and the motion **passed** unanimously.

Certify Closed Meeting

Mr. Koleszar offered a **motion** that the Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. Mr. Michie **seconded** the motion **and roll was called:**

AYES: Mr. Koleszar, Mr. Michie, Mrs. Moynihan, Mr. Oberg, and Mrs. Puryear,

NAYS:

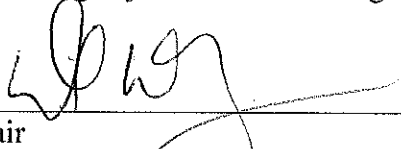
ABSENT: Mr. Wade

The motion carried by a 5:0:1 vote.

Mr. Koleszar offered a **motion** to hire the employees listed pending the completion of all required paperwork and accept the resignation of Employee #1. Mrs. Puryear **seconded** the motion and it **passed** with Mr. Wade absent.

ADJOURNMENT


Mr. Oberg adjourned the meeting at 8:17p.m.



Chair

12/12/2017

Date



Clerk

12.12.2017

Date