

MEETING MINUTES OF THE CATEC CENTER BOARD

May 15, 2018

At 5:03 p.m., Mr. Jonno Alcaro called to order the meeting of the CATEC Center Board.

BOARD MEMBERS PRESENT: Mrs. Leah Puryear, Mr. David Oberg, Mrs. Jennifer McKeever, Mr. Jonno Alcaro, and Mr. Juandiego Wade (arrived at 5:30p.m.).

BOARD MEMBERS ABSENT: Mr. Steve Koleszar.

STAFF MEMBERS PRESENT: Dr. Daphne Keiser, Director; Mrs. Deborah Gannon, Assistant Principal; and Ms. Leslie Chisholm, Clerk.

OTHERS PRESENT: Dr. Rosa Atkins, Charlottesville City Superintendent and Dr. Pam Moran, Albemarle County Superintendent.

AGENDA ITEM 18-22 AGENDA

Mrs. Puryear offered a motion to approve the agenda. Mr. Oberg seconded it and **the motion passed with Mr. Koleszar and Mr. Wade absent.**

AGENDA ITEM 18-23 APPROVAL OF MINUTES

Mrs. Puryear offered a **motion** to approve the Center Board minutes. Mr. Oberg **seconded** it and **the motion passed with Mr. Koleszar and Mr. Wade absent.**

AGENDA ITEM: 18-24 APPROVAL OF FINANCIAL STATUS

Mrs. McKeever offered a **motion** to approve the financial status. Mr. Oberg **seconded** it and **the motion passed with Mr. Koleszar and Mr. Wade absent.**

AGENDA ITEM: 18-25 APPOINTMENT OF SUPERINTENDENT'S DESIGNEE

Dr. Keiser stated that, due to the retirement of Dr. Pamela Moran as of July 1, 2018, a recommendation is being made to appoint Dr. Matt Haas, incoming Albemarle County Schools Superintendent, as the designee to represent, and sign documents, for the Superintendent of Record, Dr. Rosa Atkins, Charlottesville City Schools Superintendent. Mrs. Puyear offered a **motion** to appoint Dr. Matt Haas as the designee for the Superintendent of Record. Mr. Oberg **seconded** it and **the motion passed with Mr. Koleszar and Mr. Wade absent.**

AGENDA ITEM: 18-26 LOCAL PLAN

Dr. Keiser reported that the Carl D. Perkins Career and Technical Education Act is the vehicle through which federal support is distributed to state, local school districts, and post-secondary institutions to develop more fully the academic and technical skills for secondary and post-secondary students who elect to enroll in career and technical education programs. As part of the annual planning process required by the Virginia Department of Education, CATEC must prepare and submit a Local Plan for Career and Technical Education. Total funding allocated to CATEC for the upcoming school year is \$15,132.32. \$8,710.00 is from Albemarle County and \$6,422.32 is from Charlottesville City. Highlights from this year's plan include the addition of the Veterinary Science course, continuing reading and math support for English Language Learners and special education students. In addition, professional development will focus on the following topics: growth mindset, pyramid of

intervention, workplace readiness skills, math skills, project-based learning, and technology. Along with the professional development throughout the school year, faculty and staff will engage in Professional Learning Communities. Staff members will be active participants and have a voice in the work conducted at CATEC. The enclosed plan has been submitted to VDOE and the plan is being submitted to the Center Board for review and approval. Mrs. McKeever asked if there was any change from last year. Dr. Keiser responded that the only change with regard to the allocation of the funding is that, this year, not all of the funding will go to professional development. Part of it will go toward supporting students and staff in competitions such as SkillsUSA. Mrs. McKeever offered a **motion** to approve the Local Plan. Mrs. Puryear **seconded** it and the **motion passed with Mr. Koleszar and Mr. Wade absent.**

AGENDA ITEM: 18-27 **CLOSED SESSION**

Mrs. McKeever offered a **motion** that the CATEC Center Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Subsection (1) for the purpose of discussing personnel issues. Mr. Oberg **seconded** it and the **motion passed Mr. Koleszar and Mr. Wade absent.**

Certify Closed Meeting

Mr. Alcaro offered a **motion** that the Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. Mrs. McKeever **seconded** the motion **and roll was called:**

AYES: Mrs. Puryear, Mr. Alcaro, Mrs. McKeever, Mr. Wade, and Mr. Oberg.

NAYS:

ABSENT: Mr. Koleszar

The motion carried by a 5:0:1 vote.

Mr. Alcaro offered a **motion** to approve the stipends as described. Mrs. Puryear **seconded** it and **the motion passed with Mr. Koleszar absent.**

Mr. Alcaro offered a **motion** to approve the CATEC 2018-19 projected salaries with the removal of Employee A. Mrs. McKeever **seconded** it and **the motion passed with Mr. Koleszar absent.**

Mrs. McKeever offered a **motion** to accept the resignation of Employee B and C. Mr. Alcaro **seconded** it and **the motion passed with Mr. Oberg abstaining and Mr. Koleszar absent.**

AGENDA ITEM: 18-28 **OTHER BUSINESS BY BOARD AND SUPERINTENDENTS**

There was no additional business.

ADJOURNMENT

At 5:29 p.m. Mr. Alcaro adjourned the meeting of the CATEC Center Board.

Chair

Clerk

Date

Date

1-15-2019

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