



*PROPOSED AGENDA FOR A REGULAR MEETING  
OF THE CATEC CENTER BOARD  
August 18, 2015 – 6:00 p.m.*

Order of Business	Agenda Item	Subject	Action Informational	
6:00 p.m.	Roll Call			
	<b>Agenda</b>	<b>15-42</b>	<b>Adoption of Agenda</b>	<b>A</b>
6:05 p.m.	Community Participation	15-43	Public Comments	I
<b>6:10 p.m.</b>	<b>Minutes</b>	<b>15-44</b>	<b>Approval of Minutes</b>	<b>A</b>
6:15 p.m.	Center Board	15-45	Program Presentation – Cosmetology	I
6:35 p.m.		15-46	CATEC Foundation Presentation	I
<b>7:05 p.m.</b>	<b>Closed Session</b>	<b>15-47</b>	<b>Personnel</b>	<b>A</b>
<b>7:15 p.m.</b>	<b>Business</b>	<b>15-48</b>	<b>Bank signatures</b>	<b>A</b>
<b>7:25 p.m.</b>	<b>Financials</b>	<b>15-49</b>	<b>Approval of Financial Status</b>	<b>A</b>
7:30 p.m.	Comments	15-50	Dean’s Comments	I
			Adult Ed Coordinator’s Comments	I
			Strategic Planning Officer’s Comments	I
8:15 p.m.	Adjournment			

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**Next meeting date: Tuesday, October 20, 2015**

CENTER BOARD

Charlottesville-Albemarle Technical Education Center

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Topic: Minutes

Date: August 18, 2015  
Enclosures: 2

APPROVAL OF  
MINUTES

**Background Information:**

The minutes for the Center Board and Joint Board meetings on May 19, 2015 are enclosed.

**Recommendation:**

These minutes are being submitted to the Center Board for review and approval.

## MEETING MINUTES OF THE CATEC CENTER BOARD

May 19, 2015

At 5:00 p.m., Mr. Steve Koleszar called to order the meeting of the CATEC Center Board.

**BOARD MEMBERS PRESENT:** Mrs. Leah Puryear, Mr. Ned Michie, Mrs. Willa Neale, Dr. Kate Acuff, Mrs. Pam Moynihan (arrived at 5:20), and Mr. Steve Koleszar.

**BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Mr. Bruce Bosselman, Interim Director; Mrs. Deborah Gannon, Assistant Principal; Ms. Catherine Lee, Strategic Planning and Workforce Development Officer; Ms. Leslie Chisholm, Clerk.

**OTHERS PRESENT:** Dr. Rosa Atkins, Charlottesville City Superintendent and Dr. Pam Moran, Albemarle County Superintendent.

### AGENDA ITEM 15-31    AGENDA

Mr. Koleszar suggested that the Closed Session agenda item be moved to the end of the meeting. Mrs. Puryear offered a **motion** to approve the agenda as amended and Mr. Michie **seconded** the motion. **It passed with Mrs. Moynihan absent.**

### AGENDA ITEM 15-32    MINUTES

Mrs. Puryear offered a **motion** to approve the Center Board minutes for April 21, 2015. Mr. Michie **seconded** the motion. **The motion passed with Mrs. Moynihan absent.**

### AGENDA ITEM: 15-34    APPROVAL OF FINANCIAL STATUS

Mr. Bosselman reported that, over all, revenue exceeds expenses by \$184,000. Adult Ed and Apprenticeship represents approximately \$144,000 of that and he explained why this was the case. All line items seem fine; the only category significantly over is “building repairs and maintenance.” There have been issues this year that cost more than expected and CATEC had to buy equipment that was unexpected. Mr. Michie offered a **motion** to approve the financial statement. Dr. Acuff **seconded** the motion and **it passed with Mrs. Moynihan absent.**

### AGENDA ITEM: 15-35    LOCAL PLAN FOR CAREER AND TECHNICAL EDUCATION

Mr. Bosselman explained that the Local Plan is the Perkins Funding that the City and County receive. It is part of the funding that CATEC gets each year from them. Mr. Michie offered a **motion** to approve the plan and Dr. Acuff **seconded** it. **The motion passed with Mrs. Moynihan absent.**

There was discussion about the additional valuation of the property with regard to the highest and best use zoning. Mr. Koleszar spoke with Dean Tistadt who spoke to several relators and they would be willing to do research for \$500 or less, which is the first step. (They would, then, like to

be considered if the property would be marketed, but there is no guarantee.) The fee for the bid would be \$4000 – which is the second step and it is a response to the RFP. Mr. Michie felt this was information that the Center Board should have. Mr. Michie offered a **motion** to approve spending the money to find out the appraisal for the highest best use of the property. Mrs. Puryear **seconded** the motion and **it passed with Mrs. Moynihan absent**. Mr. Koleszar will contact Mr. Tistadt to start the process.

**AGENDA ITEM: 15-33**      **CLOSED SESSION** (per amended agenda)

Mrs. Neale offered a **motion** that the CATEC Center Board go into a closed meeting as authorized by the Virginia Freedom of Information Act, section 2.2-3711(A) of the Code of Virginia, under Subsection (1) for the purpose of discussing personnel issues. Mr. Michie **seconded** the motion and **the motion passed with Mrs. Moynihan absent**.

**Certify Closed Meeting**

Mrs. Neale offered a **motion** that the Board certify that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting, and only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered. Mr. Michie **seconded** the motion and **roll was called**:

**AYES: Mr. Koleszar, Mrs. Moynihan (to the best of her knowledge), Dr. Acuff, Mr. Michie, Mrs. Puryear, and Mrs. Neale**

**NAYS:**

**ABSENT:**

**The motion carried by a 6:0:0 vote.**

Mrs. Puryear offered a **motion** to accept the resignations of Employee #1 and Employee #2. Dr. Acuff **seconded** the motion and **it passed unanimously**.

Mrs. Puryear offered a **motion** to approve the rehire list as presented. Dr. Acuff **seconded** the motion and **it passed unanimously**.

**ADJOURNMENT**

At 5:30 p.m. Mr. Koleszar adjourned the meeting of the CATEC Center Board.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**MINUTES OF THE JOINT MEETING OF THE  
ALBEMARLE COUNTY SCHOOL BOARD  
CHARLOTTESVILLE CITY SCHOOL BOARD  
AND CENTER BOARD**

**May 19, 2015**

At 5:45p.m., Mr. Steve Koleszar called to order the CATEC Joint Board Meeting. Mr. Ned Gallaway called to order the Albemarle County School Board and Ms. Amy Laufer called to order the Charlottesville City School Board.

**CENTER BOARD MEMBERS PRESENT:** Mr. Ned Michie, Mrs. Leah Puryear, Mrs. Willa Neale, Mrs. Pamela Moynihan, Mr. Steve Koleszar, and Dr. Kate Acuff.

**CENTER BOARD MEMBERS ABSENT:**

**ALBEMARLE COUNTY SCHOOL BOARD MEMBERS PRESENT:** Mrs. Pamela Moynihan, Mr. Steve Koleszar, Mr. Ned Gallaway, Dr. Kate Acuff, Mrs. Barbara Massie Mouly.

**ALBEMARLE COUNTY SCHOOL BOARD MEMBERS ABSENT:** Mr. Jason Buyaki

**CHARLOTTESVILLE CITY SCHOOL BOARD MEMBERS PRESENT:** Mrs. Leah Puryear, Mr. Juandiego Wade, Mrs. Willa Neale, Ms. Amy Laufer, Ms. Jennifer Mc Keever, Ms. Colette Blount, and Mr. Ned Michie.

**CHARLOTTESVILLE CITY SCHOOL BOARD MEMBERS ABSENT:**

**STAFF MEMBERS PRESENT:** Mr. Bruce Bosselman, Interim Director; Mrs. Deborah Gannon, Assistant Principal; Ms. Catherine Lee, Strategic Planning and Workforce Development Officer; Mrs. Mary Lou Boyd, Nurse Aide Instructor; and Ms. Leslie Chisholm, Clerk.

**OTHERS PRESENT:** Dr. Pam Moran, Albemarle County Superintendent; Dr. Rosa Atkins, Charlottesville City Superintendent; Ms. Stephanie Carter, Program Administrator for Virtual Education; and Mr. D.J.Hill, CATEC Foundation President.

Mr. Koleszar recognized Chef Robert Bressan who will be retiring this spring. He also expressed his gratitude to Bruce Bosselman for serving as the Acting Director, in addition to being the Adult Ed Coordinator this year. Dr. Moran recognized Mrs. Boyd as being this year's CATEC Golden Apple winner; she also received a \$1000 cash prize.

**AGENDA ITEM 15-36      AGENDA**

Mrs. Puryear offered a **motion** to approve the agenda and Ms. Laufer **seconded** it. The **motion passed with Mr. Jason Buyaki absent.**

**AGENDA ITEM 15-37      PUBLIC COMMENTS**

There were no public comments.

**AGENDA ITEM 15-38      DIRECTOR'S COMMENTS**

Mr. Bosselman reported that the work will finally begin on the ADA modifications and the cooling tower replacement on June 10<sup>th</sup>. He is also working on reimbursements from the state for

equipment in addition to the CTE technology reimbursement.

**AGENDA ITEM: 15-39**      **STRATEGIC PLAN UPDATE**

Ms. Lee reported on what she has learned, heard, and accomplished since she started on May 6, 2015 including the local businesses and stakeholders with whom she has met. She reiterated the need for CATEC as the strategic hub in the region, but also to look at the demand side for employment and have that inform the program development. In addition, there is the need to work with CATEC partners to address gaps in CTE programming for both the high school and the continuing education students. This is to ensure that CATEC is filling those gaps so that there is success in a pathway from CATEC to employment options that continue forever. One of Ms. Lee's goals is to put together a program development team that will launch the new programs. The two academies that will be rolled out initially will be Health and Medical Sciences and the IT/Cybersecurity Academies.

**AGENDA ITEM: 15-40**      **PROGRAM PRESENTATION**

Mrs. Mary Lou Boyd presented information about her Nurse Aide Program.

**AGENDA ITEM: 15-41**      **ENROLLMENT**

Mr. Bosselman reported on the current enrollment number which is 275. He also reviewed the benchmark numbers included in the Board book for both the high school and the adult apprenticeship programs.

**MEETING ADJOURNED**

Mr. Koleszar adjourned the meeting at 6:40 p.m.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

CENTER BOARD

Charlottesville-Albemarle Technical Education Center

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Topic: Cosmetology Program Presentation

Date: August 18, 2015  
Enclosure:

INFORMATIONAL

**Background Information:**

There will be a presentation and a discussion about the Cosmetology Program at CATEC. In addition, the instructor will review the job market for these graduates and showcase the success some Cosmetology students have attained.

**Recommendation:**

The information about the Cosmetology program will be presented to the Center Board for review and discussion.

Item Number: 15-45

CENTER BOARD

Charlottesville-Albemarle Technical Education Center

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Topic: Foundation Presentation

Date: August 18, 2015  
Enclosure:

INFORMATIONAL

**Background Information:**

There will be a presentation by the CATEC Foundation Board.

**Recommendation:**

The information from the CATEC Foundation Board will be presented to the Center Board for review and discussion.

Item Number: 15-46



CENTER BOARD

Charlottesville-Albemarle Technical Education Center

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Topic: Bank Signatures

Date: August 18, 2015  
Enclosure: None

ACTION

**Background Information:**

CATEC's instructional funds are maintained in Wells Fargo Bank. The signature cards need to be revised to include current staff positions and staff.

**Recommendation:**

The Key Executives of the CATEC Center Board, with financial control, authorize the following CATEC staff positions and staff to be signatories on the Wells Fargo Bank account:

Dean of Academic Affairs - position held by Craig Smith

Apprenticeship and Adult Programs Coordinator - position held by Bruce Bosselman

Finance and Budget Specialist - position held by Marlaine Hall

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Steve Koleszar, Center Board Chair

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Willa Neale, Center Board -Vice Chair

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Jason Vandever, Fiscal Officer of the Center Board

CENTER BOARD

Charlottesville-Albemarle Technical Education Center

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Topic: Financial Status

Date: August 18, 2015  
Enclosures: 3

APPROVAL OF  
FINANCIAL STATUS

**Background Information:**

The financial reports for April, May, and June 2015 are enclosed for the Board's review.

**Recommendation:**

The financial reports are being submitted for the Center Board's review and approval.

Item Number: 15-49

CATEC-CHARLOTTESVILLE-ALBERMARLE TECH  
 FD-PJT-REV REVENUES SUMMARY REPORT  
 for Fiscal Year 2015 (FISCAL YEAR 2014-2015)  
 Posted Only Figures  
 Executed By: mhall

Page: 1  
 Date: 06/04/15  
 Time: 16:34:49

Code	Description	Estimated Revenue	Est. Revenue For	Revenue For	Revenue APRIL	Revenue YTD	Unrealized Balance	Percent Real
FD 1 GENERAL FUND								
PJT 000 NONCATEGORICAL								
1501020	INTEREST ON INVESTMENTS	\$ 0.00	\$ 0.00	\$ 181.72	\$ 2,795.69	\$ 2,795.69	2,795.69	100.00
1502010	RENTS	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 4,890.32	\$ 5,109.68	5,109.68	48.90
1612060	ADULT DAY TUITIONS	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4,850.00	\$ 1,850.00	1,850.00	161.67
1803030	REBATES AND REFUNDS	\$ 25,000.00	\$ 0.00	\$ 12,306.00	\$ 42,750.94	\$ 17,750.94	17,750.94	171.00
1899120	OTHER FUNDS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,026.79	\$ 3,026.79	3,026.79	100.00
1899121	APPROPRIATIONS FROM CARRY OVER	\$ 243,084.00	\$ 0.00	\$ 0.00	\$ 243,084.00	\$ 0.00	0.00	100.00
1901010	CITY OR COUNTY FUNDS	\$ 1,878,677.00	\$ 0.00	\$ 119,575.25	\$ 1,178,489.00	\$ 700,188.00	700,188.00	62.73
1901020	OTHER PAYMENTS FROM ANOTHER COUNT	\$ 115,000.00	\$ 0.00	\$ 16,958.00	\$ 61,033.94	\$ 53,966.06	53,966.06	53.07
2402520	VOCATIONAL EQUIPMENT	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	4,000.00	0.00
000	NONCATEGORICAL	\$ 2,278,761.00	\$ 0.00	\$ 148,657.53	\$ 1,529,275.72	\$ 749,485.28	749,485.28	67.11
PJT 101 ADULT ED								
1612030	SALES OF TEXTBOOKS	\$ 11,000.00	\$ 0.00	\$ 357.50	\$ 13,685.00	\$ 2,685.00	2,685.00	124.41
1612060	ADULT ED NIGHT FEES	\$ 110,000.00	\$ 0.00	\$ 9,750.00	\$ 178,853.00	\$ 68,853.00	68,853.00	162.59
1803030	REBATES AND REFUNDS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 426.17	\$ 426.17	426.17	100.00
1899120	OTHER FUNDS	\$ 2,500.00	\$ 0.00	\$ 267.95	\$ 132.99	\$ 2,367.01	2,367.01	5.32
101	ADULT ED	\$ 123,500.00	\$ 0.00	\$ 9,839.55	\$ 193,097.16	\$ 69,597.16	69,597.16	156.35
PJT 200 APPRENTICESHIP								
1612030	SALES OF TEXTBOOKS	\$ 23,000.00	\$ 0.00	\$ 165.00	\$ 26,427.80	\$ 3,427.80	3,427.80	114.90
1899050	SALE OF SUPPLIES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 60.00	\$ 60.00	60.00	100.00
1899120	APPRENTICE FEES	\$ 130,000.00	\$ 0.00	\$ 10,280.50	\$ 119,511.50	\$ 10,488.50	10,488.50	91.93
1899122	OTHER FUNDS	\$ 300.00	\$ 0.00	\$ 225.00	\$ 1,433.50	\$ 1,133.50	1,133.50	477.83
2402990	OTHER STATE FUNDS	\$ 13,000.00	\$ 0.00	\$ 4,449.00	\$ 20,173.00	\$ 7,173.00	7,173.00	155.18
200	APPRENTICESHIP	\$ 166,300.00	\$ 0.00	\$ 15,119.50	\$ 167,605.80	\$ 1,305.80	1,305.80	100.79
1	GENERAL FUND	\$ 2,568,561.00	\$ 0.00	\$ 173,616.58	\$ 1,889,978.68	\$ 678,582.32	678,582.32	73.58
GRAND TOTAL		\$ 2,568,561.00	\$ 0.00	\$ 173,616.58	\$ 1,889,978.68	\$ 678,582.32	678,582.32	73.58

CATEC-CHARLOTTESVILLE-ALBERMARLE TECH  
 FD-PJT---FUNC- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2015 (FISCAL YEAR 2014-2015)  
 Posted Only Figures  
 Executed By: mhall

Page: 1  
 Date: 06/11/15  
 Time: 15:55:25

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	APRIL	Expenditures Year-to-Date	Available Balance	Percent Used
FD 1 GENERAL FUND								
PJT 000 NON-CATEGORICAL								
61100	Classroom Instruction	\$ 1,302,632.05	\$ 0.00	\$ 93,294.47	\$ 766,678.09	\$ 535,953.96	58.86	
61310	Improvement of Instruction	\$ 79,888.00	\$ 0.00	\$ 1,904.92	\$ 29,227.93	\$ 50,660.07	36.59	
61410	Office of the Director	\$ 399,735.66	\$ 0.00	\$ 31,660.78	\$ 326,488.55	\$ 73,247.11	81.68	
62110	Board Services	\$ 46,678.00	\$ 0.00	\$ 6,879.89	\$ 27,563.69	\$ 19,114.31	59.05	
62160	Fiscal Services	\$ 94,734.00	\$ 0.00	\$ 6,603.14	\$ 63,026.12	\$ 31,707.88	66.53	
63200	Vehicle Operation	\$ 6,300.00	\$ 0.00	\$ 121.35	\$ 1,299.12	\$ 5,000.88	20.62	
64100	Maintenance Management	\$ 81,215.00	\$ 0.00	\$ 1,227.50	\$ 41,300.51	\$ 39,914.49	50.85	
64200	Building Services	\$ 216,713.00	\$ 0.00	\$ 13,410.52	\$ 165,202.51	\$ 51,510.49	76.23	
64300	Grounds Services	\$ 4,000.00	\$ 0.00	\$ 164.09	\$ 1,519.15	\$ 2,480.85	37.98	
68000	Technology	\$ 17,000.00	\$ 0.00	\$ 0.00	\$ 71,070.08	\$ 54,070.08	418.06	
000	NON-CATEGORICAL	\$ 2,253,895.71	\$ 0.00	\$ 155,457.07	\$ 1,495,385.96	\$ 758,509.75	66.35	
PJT 101 ADULT ED								
61100	Classroom Instruction	\$ 145,656.00	\$ 0.00	\$ 18,886.14	\$ 149,719.13	\$ 4,063.13	102.79	
101	ADULT ED	\$ 145,656.00	\$ 0.00	\$ 18,886.14	\$ 149,719.13	\$ 4,063.13	102.79	
PJT 130 SUMMER SCHOOL								
61100	Classroom Instruction	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0.00	
130	SUMMER SCHOOL	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0.00	
PJT 200 APPRENTICESHIP								
61100	Classroom Instruction	\$ 163,144.00	\$ 0.00	\$ 10,912.92	\$ 71,628.31	\$ 91,515.69	43.90	
200	APPRENTICESHIP	\$ 163,144.00	\$ 0.00	\$ 10,912.92	\$ 71,628.31	\$ 91,515.69	43.90	
1	GENERAL FUND	\$ 2,568,695.71	\$ 0.00	\$ 185,256.13	\$ 1,716,733.40	\$ 851,962.31	66.83	
GRAND TOTAL		\$ 2,568,695.71	\$ 0.00	\$ 185,256.13	\$ 1,716,733.40	\$ 851,962.31	66.83	

**BOOK BALANCE AT 3/31/2015**

**\$671,754.08**

**BOOK BALANCE AT 4/30/2015**

**\$660,114.53**

CATEC-CHARLOTTESVILLE-ALBERMARLE TECH  
 FD-PJT-REV REVENUES SUMMARY REPORT  
 for Fiscal Year 2015 (FISCAL YEAR 2014-2015)  
 Posted Only Figures  
 Executed By: mhall

Page: 1  
 Date: 06/11/15  
 Time: 16:11:42

Code	Description	Estimated Revenue	Est. Revenue For	MAY	For	Revenue MAY	Revenue YTD	Unrealized Balance	Percent Real
FD 1 GENERAL FUND									
PJT 000 NONCATEGORICAL									
1501020	INTEREST ON INVESTMENTS	\$ 0.00	\$	0.00	\$	169.16-	\$ 2,964.85-	\$ 2,964.85	100.00
1502010	RENVS	\$ 10,000.00	\$	0.00	\$	1,328.25	\$ 6,218.57	\$ 3,781.43	62.19
1612060	ADULT DAY TUITIONS	\$ 3,000.00	\$	0.00	\$	0.00	\$ 4,850.00	\$ 1,850.00-	161.67
1803030	REBATES AND REFUNDS	\$ 25,000.00	\$	0.00	\$	718.67	\$ 43,469.61	\$ 18,469.61-	173.88
1899120	OTHER FUNDS	\$ 0.00	\$	0.00	\$	0.00	\$ 3,026.79-	\$ 3,026.79	100.00
1899121	APPROPRIATIONS FROM CARRY OVER	\$ 243,084.00	\$	0.00	\$	0.00	\$ 243,084.00	\$ 0.00	100.00
1901010	CITY OR COUNTY FUNDS	\$ 1,878,677.00	\$	0.00	\$	700,188.00	\$ 1,878,677.00	\$ 0.00	100.00
1901020	OTHER PAYMENTS FROM ANOTHER COUNT	\$ 115,000.00	\$	0.00	\$	0.00	\$ 61,033.94	\$ 53,966.06	53.07
2402520	VOCATIONAL EQUIPMENT	\$ 4,000.00	\$	0.00	\$	0.00	\$ 0.00	\$ 4,000.00	0.00
000	NONCATEGORICAL	\$ 2,278,761.00	\$	0.00	\$	702,065.76	\$ 2,231,341.48	\$ 47,419.52	97.92
PJT 101 ADULT ED									
1612030	SALES OF TEXTBOOKS	\$ 11,000.00	\$	0.00	\$	10.00	\$ 13,695.00	\$ 2,695.00-	124.50
1612060	ADULT ED NIGHT FEES	\$ 110,000.00	\$	0.00	\$	6,159.00	\$ 185,012.00	\$ 75,012.00-	168.19
1803030	REBATES AND REFUNDS	\$ 0.00	\$	0.00	\$	0.00	\$ 426.17	\$ 426.17-	100.00
1899120	OTHER FUNDS	\$ 2,500.00	\$	0.00	\$	2.92-	\$ 130.07	\$ 2,369.93	5.20
101	ADULT ED	\$ 123,500.00	\$	0.00	\$	6,166.08	\$ 199,263.24	\$ 75,763.24-	161.35
PJT 200 APPRENTICESHIP									
1612030	SALES OF TEXTBOOKS	\$ 23,000.00	\$	0.00	\$	0.00	\$ 26,427.80	\$ 3,427.80-	114.90
1899050	SALE OF SUPPLIES	\$ 0.00	\$	0.00	\$	0.00	\$ 60.00	\$ 60.00-	100.00
1899120	APPRENTICE FEES	\$ 130,000.00	\$	0.00	\$	0.00	\$ 119,511.50	\$ 10,488.50	91.93
1899122	OTHER FUNDS	\$ 300.00	\$	0.00	\$	0.00	\$ 1,433.50	\$ 1,133.50-	477.83
2402990	OTHER STATE FUNDS	\$ 13,000.00	\$	0.00	\$	0.00	\$ 20,173.00	\$ 7,173.00-	155.18
200	APPRENTICESHIP	\$ 166,300.00	\$	0.00	\$	0.00	\$ 167,605.80	\$ 1,305.80-	100.79
1	GENERAL FUND	\$ 2,568,561.00	\$	0.00	\$	708,231.84	\$ 2,598,210.52	\$ 29,649.52-	101.15
GRAND TOTAL		\$ 2,568,561.00	\$	0.00	\$	708,231.84	\$ 2,598,210.52	\$ 29,649.52-	101.15

CATEC-CHARLOTTESVILLE-ALBERMARLE TECH  
 FD-PJT---FUNC- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2015 (FISCAL YEAR 2014-2015)  
 Posted Only Figures  
 Executed By: mhall

Page: 1  
 Date: 06/11/15  
 Time: 16:10:47

Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	MAY	Expenditures Year-to-Date	Available Balance	Percent Used
FD 1 GENERAL FUND								
PJT 000 NON-CATEGORICAL								
61100	Classroom Instruction	\$ 1,302,632.05	\$ 0.00	\$ 81,098.42	\$	\$ 847,776.51	\$ 454,855.54	65.08
61310	Improvement of Instruction	\$ 79,888.00	\$ 0.00	\$ 9,397.76	\$	\$ 38,625.69	\$ 41,262.31	48.35
61410	Office of the Director	\$ 399,735.66	\$ 0.00	\$ 30,772.37	\$	\$ 357,260.92	\$ 42,474.74	89.37
62110	Board Services	\$ 46,678.00	\$ 0.00	\$ 1,963.97	\$	\$ 29,527.66	\$ 17,150.34	63.26
62160	Fiscal Services	\$ 94,734.00	\$ 0.00	\$ 8,483.68	\$	\$ 71,509.80	\$ 23,224.20	75.48
63200	Vehicle Operation	\$ 6,300.00	\$ 0.00	\$ 108.76	\$	\$ 1,407.88	\$ 4,892.12	22.35
64100	Maintenance Management	\$ 81,215.00	\$ 0.00	\$ 0.00	\$	\$ 41,300.51	\$ 39,914.49	50.85
64200	Building Services	\$ 216,713.00	\$ 0.00	\$ 11,209.99	\$	\$ 176,412.50	\$ 40,300.50	81.40
64300	Grounds Services	\$ 4,000.00	\$ 0.00	\$ 0.00	\$	\$ 1,519.15	\$ 2,480.85	37.98
68000	Technology	\$ 17,000.00	\$ 0.00	\$ 1,596.00	\$	\$ 72,666.08	\$ 55,666.08	427.45
000	NON-CATEGORICAL	\$ 2,253,895.71	\$ 0.00	\$ 145,204.90	\$	\$ 1,640,590.86	\$ 613,304.85	72.79
PJT 101 ADULT ED								
61100	Classroom Instruction	\$ 145,656.00	\$ 0.00	\$ 7,850.12	\$	\$ 157,569.25	\$ 11,913.25	108.18
101	ADULT ED	\$ 145,656.00	\$ 0.00	\$ 7,850.12	\$	\$ 157,569.25	\$ 11,913.25	108.18
PJT 130 SUMMER SCHOOL								
61100	Classroom Instruction	\$ 6,000.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 6,000.00	0.00
130	SUMMER SCHOOL	\$ 6,000.00	\$ 0.00	\$ 0.00	\$	\$ 0.00	\$ 6,000.00	0.00
PJT 200 APPRENTICESHIP								
61100	Classroom Instruction	\$ 163,144.00	\$ 0.00	\$ 3,197.78	\$	\$ 74,826.09	\$ 88,317.91	45.87
200	APPRENTICESHIP	\$ 163,144.00	\$ 0.00	\$ 3,197.78	\$	\$ 74,826.09	\$ 88,317.91	45.87
1	GENERAL FUND	\$ 2,568,695.71	\$ 0.00	\$ 156,252.80	\$	\$ 1,872,986.20	\$ 695,709.51	72.92
GRAND TOTAL		\$ 2,568,695.71	\$ 0.00	\$ 156,252.80	\$	\$ 1,872,986.20	\$ 695,709.51	72.92

**BOOK BALANCE AT 4/30/2015**

**\$660,114.53**

**BOOK BALANCE AT 5/31/2015**

**\$1,212,093.57**

CATEC-CHARLOTTESVILLE-ALBERMARLE TECH  
 FD-PJT-REV REVENUES SUMMARY REPORT  
 for Fiscal Year 2015 (FISCAL YEAR 2014-2015)  
 Posted Only Figures  
 Executed By: mhall

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Code	Description	Estimated Revenue	Est. Revenue For	JUNE	For	Revenue JUNE	Revenue YTD	Unrealized Balance	Percent Real
FD 1 GENERAL FUND									
PJT 000 NONCATEGORICAL									
1501020	INTEREST ON INVESTMENTS	\$ 0.00	\$	0.00	\$	196.93-	\$ 3,161.78-	\$ 3,161.78	100.00
1502010	RENTS	\$ 10,000.00	\$	0.00	\$	418.75	\$ 6,637.32	\$ 3,362.68	66.37
1612060	ADULT DAY TUITIONS	\$ 3,000.00	\$	0.00	\$	0.00	\$ 4,850.00	\$ 1,850.00-	161.67
1803030	REBATES AND REFUNDS	\$ 25,000.00	\$	0.00	\$	1,385.97	\$ 44,855.58	\$ 19,855.58-	179.42
1899120	OTHER FUNDS	\$ 0.00	\$	0.00	\$	5.00	\$ 3,021.79-	\$ 3,021.79	100.00
1899121	APPROPRIATIONS FROM CARRY OVER	\$ 243,084.00	\$	0.00	\$	0.00	\$ 243,084.00	\$ 0.00	100.00
1901010	CITY OR COUNTY FUNDS	\$ 1,878,677.00	\$	0.00	\$	0.00	\$ 1,878,677.00	\$ 0.00	100.00
1901020	OTHER PAYMENTS FROM ANOTHER COUNT	\$ 115,000.00	\$	0.00	\$	147,209.32	\$ 208,243.26	\$ 93,243.26-	181.08
2402520	VOCATIONAL EQUIPMENT	\$ 4,000.00	\$	0.00	\$	4,656.10	\$ 4,656.10	\$ 656.10-	116.40
000	NONCATEGORICAL	\$ 2,278,761.00	\$	0.00	\$	153,478.21	\$ 2,384,819.69	\$ 106,058.69-	104.65
PJT 101 ADULT ED									
1612030	SALES OF TEXTBOOKS	\$ 11,000.00	\$	0.00	\$	0.00	\$ 13,695.00	\$ 2,695.00-	124.50
1612060	ADULT ED NIGHT FEES	\$ 110,000.00	\$	0.00	\$	0.00	\$ 185,012.00	\$ 75,012.00-	168.19
1803030	REBATES AND REFUNDS	\$ 0.00	\$	0.00	\$	409.00	\$ 835.17	\$ 835.17-	100.00
1899120	OTHER FUNDS	\$ 2,500.00	\$	0.00	\$	1,988.95	\$ 2,119.02	\$ 380.98	84.76
101	ADULT ED	\$ 123,500.00	\$	0.00	\$	2,397.95	\$ 201,661.19	\$ 78,161.19-	163.29
PJT 200 APPRENTICESHIP									
1612030	SALES OF TEXTBOOKS	\$ 23,000.00	\$	0.00	\$	0.00	\$ 26,427.80	\$ 3,427.80-	114.90
1899050	SALE OF SUPPLIES	\$ 0.00	\$	0.00	\$	0.00	\$ 60.00	\$ 60.00-	100.00
1899120	APPRENTICE FEES	\$ 130,000.00	\$	0.00	\$	0.00	\$ 119,511.50	\$ 10,488.50	91.93
1899122	OTHER FUNDS	\$ 300.00	\$	0.00	\$	282.00	\$ 1,715.50	\$ 1,415.50-	571.83
2402990	OTHER STATE FUNDS	\$ 13,000.00	\$	0.00	\$	0.00	\$ 20,173.00	\$ 7,173.00-	155.18
200	APPRENTICESHIP	\$ 166,300.00	\$	0.00	\$	282.00	\$ 167,887.80	\$ 1,587.80-	100.95
1	GENERAL FUND	\$ 2,568,561.00	\$	0.00	\$	156,158.16	\$ 2,754,368.68	\$ 185,807.68-	107.23
GRAND TOTAL		\$ 2,568,561.00	\$	0.00	\$	156,158.16	\$ 2,754,368.68	\$ 185,807.68-	107.23

CATEC-CHARLOTTESVILLE-ALBERMARLE TECH  
 FD-PJT---FUNC- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2015 (FISCAL YEAR 2014-2015)  
 Posted Only Figures  
 Executed By: mhall

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For	JUNE	Expenditures Year-to-Date	Available Balance	Percent Used
FD 1 GENERAL FUND								
PJT 000 NON-CATEGORICAL								
61100	Classroom Instruction	\$ 1,302,632.05	\$ 0.00	\$ 208,920.84	\$ 1,056,697.35	\$ 245,934.70	81.12	
61310	Improvement of Instruction	\$ 79,888.00	\$ 0.00	\$ 16,539.35	\$ 55,165.04	\$ 24,722.96	69.05	
61410	Office of the Director	\$ 399,735.66	\$ 0.00	\$ 29,028.96	\$ 386,289.88	\$ 13,445.78	96.64	
62110	Board Services	\$ 46,678.00	\$ 0.00	\$ 9,744.36	\$ 39,272.02	\$ 7,405.98	84.13	
62160	Fiscal Services	\$ 94,734.00	\$ 0.00	\$ 5,483.67	\$ 76,993.47	\$ 17,740.53	81.27	
63200	Vehicle Operation	\$ 6,300.00	\$ 0.00	\$ 33.38	\$ 1,441.26	\$ 4,858.74	22.88	
64100	Maintenance Management	\$ 81,215.00	\$ 0.00	\$ 0.00	\$ 41,300.51	\$ 39,914.49	50.85	
64200	Building Services	\$ 216,713.00	\$ 0.00	\$ 21,452.84	\$ 197,865.34	\$ 18,847.66	91.30	
64300	Grounds Services	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 1,519.15	\$ 2,480.85	37.98	
68000	Technology	\$ 17,000.00	\$ 0.00	\$ 0.00	\$ 72,666.08	\$ 55,666.08	427.45	
000	NON-CATEGORICAL	\$ 2,253,895.71	\$ 0.00	\$ 291,203.40	\$ 1,931,794.26	\$ 322,101.45	85.71	
PJT 101 ADULT ED								
61100	Classroom Instruction	\$ 145,656.00	\$ 0.00	\$ 5,162.64	\$ 162,731.89	\$ 17,075.89	111.72	
101	ADULT ED	\$ 145,656.00	\$ 0.00	\$ 5,162.64	\$ 162,731.89	\$ 17,075.89	111.72	
PJT 130 SUMMER SCHOOL								
61100	Classroom Instruction	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0.00	
130	SUMMER SCHOOL	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 6,000.00	0.00	
PJT 200 APPRENTICESHIP								
61100	Classroom Instruction	\$ 163,144.00	\$ 0.00	\$ 3,177.50	\$ 78,003.59	\$ 85,140.41	47.81	
200	APPRENTICESHIP	\$ 163,144.00	\$ 0.00	\$ 3,177.50	\$ 78,003.59	\$ 85,140.41	47.81	
1	GENERAL FUND	\$ 2,568,695.71	\$ 0.00	\$ 299,543.54	\$ 2,172,529.74	\$ 396,165.97	84.58	
GRAND TOTAL		\$ 2,568,695.71	\$ 0.00	\$ 299,543.54	\$ 2,172,529.74	\$ 396,165.97	84.58	

**BOOK BALANCE AT 5/31/2015                      \$1,212,093.57**

**BOOK BALANCE AT 6/30/2015                      \$1,068,708.19**