

MEETING MINUTES OF THE CATEC CENTER BOARD**March 18, 2014**

At 6:03 p.m., Mrs. Willa Neale called to order the meeting of the CATEC Center Board.

BOARD MEMBERS PRESENT: Mrs. Leah Puryear, Mr. Ned Michie, Mrs. Pam Moynihan, Mrs. Willa Neale, Ms. Kate Acuff, and Mr. Steve Koleszar.

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Dr. Adam Hastings, Director; Mrs. Deborah Gannon, Administrative Intern; and Ms. Leslie Chisholm, Clerk.

OTHERS PRESENT: Dr. Rosa Atkins, Charlottesville City Superintendent; Dr. Pam Moran, Albemarle County Superintendent; and Mr. Chad Ratliff, Albemarle County Assistant Director of Instruction.

AGENDA ITEM 14-11 AGENDA

Dr. Hastings requested that the agenda be amended to include a discussion about the Local Perkins Plan/Grant. Mrs. Puryear offered a **motion** to approve the agenda as amended and Mrs. Moynihan **seconded** it. **The motion passed unanimously.**

AGENDA ITEM 14-12 MINUTES

Mrs. Puryear offered a **motion** to approve the Center Board minutes for February 19, 2014. Mr. Michie **seconded** the motion. **The motion passed with Ms. Acuff abstaining.**

AGENDA ITEM: 14-13 PUBLIC COMMENTS

There were no public comments.

AGENDA ITEM: 14-14 APPROVAL OF FINANCIAL STATUS

Dr. Hastings stated, when asked, that there was nothing in the report that he was concerned about. He had projected it to be a very tight/balanced budget and reviewed several recent expenditures. Mr. Koleszar offered a **motion** to approve the financial statements for December 2013 and January 2014. Mrs. Puryear **seconded** the motion and it **passed unanimously.**

AGENDA ITEM: 14-15 DIRECTOR'S COMMENTS

Dr. Hastings reported that:

1. CATEC had three students at the HOSA State Leadership Conference who qualified for national competition. (HOSA is the student organization for health occupations.) They will be doing fundraising to finance their trip to that competition.
2. CATEC hosted 21 students and 2 teachers from our French sister city, Besançon.

3. Instead of the EXPO, CATEC is holding CATEC Build Off which is a community competition. Paula Pagonakis is taking the lead on the project.
4. The article handed out to the Board is appropriate for the meeting's discussion tonight. It is a new technical center near Raleigh, NC that is very similar to CATEC. And, despite the 20+ million dollar investment, they cannot fill it because the model is outdated.

PERKINS GRANT

The Perkins Plans go to the City and the County schools for approval, but CATEC's is not tied to funding. It is primarily a description of what CATEC will do in CTE for the next calendar year. Dr. Hastings requested that he be approved to write the plan after the Center Board meeting and then meet with the Superintendents and the Board officers, since CATEC is not allocated funds through the Carl Perkins Act. Mr. Koleszar offered a **motion** to authorize the Director, in consultation with the Superintendent of Record, to file the Carl Perkins Plan report. Mrs. Puryear **seconded** the motions and it **passed unanimously**.

AGENDA ITEM: 14-16 STRATEGIC PLANNING

The discussion of the Strategic Plan continued. Dr. Hastings gave a summary of the work and stated that he was requesting approval of the concept of this new model for CATEC. CATEC needs to engage in a process of partnering with the community college and local employers moving forward to design institutes that lead students into congruent training and employment ladders. He also wanted to establish a steering committee made up of Dr. Hastings, a board member, PVCC, and local employers so they can start making decisions about what is next. Dr. Tate handed out the final summary report. Dr. Hastings reiterated who the employers are and that CATEC is training students for the regional workforce with trade-specific and transferable skills. There was discussion about the concept and what was proposed at the last meeting. The institutes made it more specific than the generic model that was discussed previously. Doing a pilot was an attractive suggestion and seemed to have Board consensus. Making sure that CATEC teaches the traditional trades as well as bringing new ones in is important.

Dr. Moran stated that this is a beginning. There should be work toward solidifying the final focus and trying the pilot to see what kind of support is garnered/needed. Dr. Akins said that this plan feels like a unique opportunity to embrace a strategic direction that could potentially change the way the community views CTE. It also is an opportunity to have a focus on individual career pathways and marrying those with the workforce. It is an ideal way to make sure the students are heading in the right direction. Dr. Hastings encouraged the Board to stop talking about what CATEC might be and start making CATEC what it needs to be. Dr. Hastings reiterated his request to approve the institutes model in concept, approve the creation a steering committee moving forward to examine implementation of the institutes model, look at the potential for creating a pilot institute, and will be cost neutral. Ms. Acuff offered a **motion** to adopt the set of initiatives outlined by Dr. Hastings concerning the CATEC strategic plan. Mrs. Puryear **seconded** the motion and it **passed unanimously**.

AGENDA ITEM: 14-17 PRE-SCHOOL COURSE

Dr. Hastings offered one potential pilot institute – Early Childhood Education. He stated that some of the main employers for these graduates are sitting in the room right now. There is a real momentum moving forward and a need for the increase of offerings in Childhood Education. He

proposed highly technical training in a laboratory school environment here at CATEC in partnership with regional employers and post-secondary education providers.

Dr. Hastings reiterated the “best practice laboratory school environment” and proposed an industry caliber facility with a lab style environment. In CTE terms, CATEC would create a laboratory classroom which would be a preschool classroom. He went on to explain the job potential and there was discussion about where this training would lead. Dr. Hastings fielded questions and there was discussion about how this will be different than the previous/similar class taught at CATEC, the use/remodeling of the present space, how to expand to the demographic/students CATEC wants to attract, the logistics of making it a reality, sources of funding, and the necessity of having pre-school employers on the steering committee.

This was a feasibility study and Dr. Hastings reviewed the figures that had been used at Greer for comparison. Dr. Hastings’ intention is to get the best program in place as soon as the best program can be in place, but there will, likely, be mitigating factors that make putting this in place in the fall a challenge. Mr. Koleszar offered a **motion** to give Dr. Hastings the authority to continue to explore the possibility of creating a pre-school training program for CATEC students in a demonstration classroom. Mrs. Puryear **seconded** the motion and it **passed unanimously**.

ADJOURNMENT

At 7:21 p.m. Mrs. Neale adjourned the meeting of the CATEC Center Board.

Willa M Neale
Chairperson

Julie N. Chubb
Clerk

6/17/14
Date

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